



## AFRICAN UNIVERSITY COLLEGE OF COMMUNICATIONS

### 2024/2025 ACADEMIC YEAR - UNDERGRADUATE

#### FIRST SEMESTER (SEPTEMBER ADMISSIONS)

MONTH	DATE	-	ACTIVITY
August, 2024	Aug.26-31	-	Registration and Payment of Fees
		-	<b>Freshers - Deadline for 100% Payment of Fees</b>
		-	Registration of Fresh Students and Payment of Fees
		-	<b>Continuing Students - Registration and Deadline for 50% Payment of Fees</b>
	Aug.27		<b>Deadline for Upload of Second Semester Results to HODs</b>
	Aug.30	-	Staff Durbar
		-	Orientation for L300 Students (Specialisations)
September, 2024	Sep. 02	-	<b>Lectures Begin</b>
	Sep. 12-13		<b>Orientation</b>
	Sep. 09-10	-	Schools / Departmental Moderation of Second Semester Examination Results by Deans and HoDs
		-	Moderation of Results by University Academic Audit Committee.
	Sep. 18	-	<b>Academic Board Meeting, Ekua Yankah Board Room</b>
		-	Declaration of Results by Academic Board
October, 2024	Oct. 01	-	Publication of First/Second Semester Examination Results All students)
		-	Submission of Final Year Students Results to Affiliate Institutions
	Oct 7	-	<b>Mid-Semester Examination (Eligibility is 80% Payment of Fees)</b>
	Oct.7-12	-	<b>Mid-Semester Examination</b>
	Oct. 08	-	Affiliate Institutions Academic Audit at AUCC
	Oct. 11	-	Publications of Final Year Students Results(Pass I
	Oct. 12		Continuing Students-Deadline for Payment of Second Installment (30% of fees) - Late Fee Penalty Applies
November, 2024	Nov. 04	-	<b>Deadline for submission of Final Exam Questions and Marking Schemes to HoDs for Departmental and Faculty Moderation</b>

	Nov. 04	-	Registration of Specialization by Level 300 Students
	Nov. 04 - 09	-	Departmental Moderation of Examination Questions by Deans and HoDs
		-	Submission of Exam Questions and Marking Scheme Moderation by University of Ghana
	Nov. 08	-	Schools/Departmental Moderation of Second Semester Results by Deans and HoDs (January Admissions.)
	Nov. 09	-	<b>Lectures End</b>
	Nov. 11	-	Declaration of Results (Graduating Class) by Academic Board
	Nov 11-15		<b>Revision Week</b>
		-	Continuing Students-Deadline for Payment of Final Installment (20% of Fees)-Eligibility to Write End-of-Semester Exams.
	Nov. 11-22		Evaluation of Courses and Lecturers
	Nov. 12	-	Publication of January Students Semester Results
		-	Generation and Distribution of Class Lists of Full Payment by Academic Registry for Exams
	Nov. 16	-	<b>End-of-Semester Exams Begin</b>
	Nov. 20	-	Emergency Academic Board Meeting to declare graduating students results
	Nov. 23		<b>Graduation Ceremony</b>
December, 2024	Dec. 02	-	Holiday: Farmers' Day - No Classes
	Dec. 04		<b>End-of-Semester Exams End</b>
		-	University Junior Members Disciplinary Committee Meeting
	Dec-16	-	Upload of Second Semester January Courses
	Dec. 17		<b>Academic Board Meeting, Ekua Yankah Board Room</b>
	Dec. 18	-	<b>Closing: Staff Durbar/Carols Service</b>
January, 2025	Dec. 20 - Jan. 13	-	<b>SEMESTER/CHRISTMAS BREAK</b>
	Jan. 14	-	Deadline for Submission of Second Semester Course Outline to HoDs/Deans by Faculty
			Deadline for Upload of Second Semester Results to HODs
	Jan. 28	-	<b>Deadline for upload of Second Semester and January Admission Courses by HoDs</b>

**SECOND SEMESTER (SEPTEMBER ADMISSIONS) & FIRST SEMESTER (JANUARY ADMISSIONS)**  
January, 2025      Jan. 13      -      Administration Resumes Work

	Jan. 20	-	<b>Deadline for Submission of Course Outline to HoDs/Deans</b>
	Jan 21	-	Moderation of First Semester Examination Results by University Audit Committee (Chaired by VP)
	Jan. 26 - 31	-	<b>Registration and Payment of Fees</b>
		-	<b>Freshers - Registration and 100% Payment of Fee</b>
	Jan 29-31	-	<b>Continuing Students - Self-Registration and 50% Payment of Fees (Late Payment Attracts Penalty)</b>
	Jan. 27	-	<b>Lectures Begin</b>
February, 2025	Jan. 27-28	-	Generation of Class Lists by Academic Registry
	Feb. 05	-	<b>Academic Board Meeting, Ekua Yankah Board Room</b>
		-	Declaration of Results by Academic Board
	Feb. 6-7	-	<b>Orientation (January Admission)</b>
	Feb. 09	-	<b>Publication of First Semester Examination Results</b>
	Feb 14	-	<b>Matriculation Ceremony</b>
	Feb. 20 - 22	-	<b>Medical Examination for Freshmen (September&amp;January Admissions)</b>
	Feb. 16 - 21	-	<b>Deadline for submission of Final Exam (Including January Admission Second Semester) and Re-Sit Exam Questions with Marking Schemes to HoDs for Departmental and Faculty Moderation</b>
	Feb. 23	-	Career Counselling Day
	Feb. 26	-	<b>Submission of Exam Questions and Marking Scheme for Moderation by University of Ghana</b>
March, 2025	Mar. 06	-	<b>Holiday: Independence Day - No Classes</b>
	Mar. 12	-	<b>Time Table Committee Meeting</b>
	Mar. 24	-	<b>Continuing Students-Deadline for Payment of Second Installment (30% of Fees)-Late Fee of GHC150 apply</b>
April, 2025	Mar. 17- 22	-	<b>Mid-Semester Examination</b>
	Mar. 30	-	<b>Eidul Fitr - Public Holiday (Tentative)</b>
	April 18 - 21 April	-	<b>EASTER BREAK</b>
	Apr. 17	-	<b>Lecture Ends</b>
	Apr. 22 - 26	-	<b>Revision Week</b>
	April 30	-	<b>Continuing Students-Deadline for Payment of Final Installment (20% of Fees)</b>
		-	Generation and Distribution of Class Lists of Full Payment by Academic Registry for Exams

May, 2025	May 01	-	<b>Holiday: Workers Day</b>
		-	Continuing Students-Deadline for Payment of Final Installment (20% of Fees)
		-	Generation and Distribution of Class Lists of Full Payment by Academic Registry
	May 02	-	<b>End of Semester Examination Begins</b>
	May 18	-	<b>End of Semester Examination Ends</b>
June, 2025	May 21	-	University Junior Members Disciplinary Committee Meeting
	May 28	-	<b>Academic Board Meeting- Ekua Yankah Board Room</b>
	May 30- Aug. 30	-	<b>SEMESTER BREAK (Long Vacation)</b>
	May 30- Aug. 31	-	<b>Internships</b>
	Jun. 13	-	<b>Deadline for Submission of Project Work by Final Year Students</b>
July, 2025	June 6	-	<b>Eidul Adha - Public Holiday</b>
	Jun 19	-	Moderation of Results by University Academic Audit Committee (Chaired by VP Academic)
	Jun 20	-	Declararation of Results by Academic Board
		-	Publication of Results
	June 30 - 4 July	-	<b>Resit Exams for Final Year and Continuing Students</b>
July, 2025	Jul. 02	-	Deadline for Upload and Submisson of Re-sit Examination Results by Faculty to HoDs.
	Jul 14-16	-	Schools/Departmental Moderation of Resit Results by Deans & HODs
	Jul. 17	-	Moderation of Resit Results by University Examination Committee (Chaired by VP Academic)
	Jul. 18	-	Declararation of Resit Results by Academic Board
		-	Publicaton of Resit Results
<b>SECOND SEMESTER (JANUARY ADMISSIONS)</b>			
June, 2025	Jun. 06	-	<b>Deadline for Submission of Course Outline to HoDs/Deans</b>
	Jun. 07 - 12	-	<b>Registration and Payment of Fees</b>
		-	Generation of Class Lists by Academic Registry
July, 2025	Jun. 09	-	<b>Lectures Begin</b>
	Jul. 14	-	Continuing Students-Deadline for Payment of Second Installment (30% of Fees)-Late Fee of GHC100 apply
	Jul. 14 - 19	-	<b>Mid-Semester Examination (Eligibility is 80% Payment of Fees)</b>
August, 2025	Aug. 03-16		<b>Evaluation of Courses and Lecturers</b>
	Aug. 09	-	<b>Lectures End</b>

		-	Generation and Distribution of Class Lists of Full Payment by Academic Registry
	<b>Aug. 11 - 16</b>	-	<b>Revision Week</b>
	<b>Aug. 16</b>	-	<b>Continuing Students-Deadline for Payment of Final Installment (20% of Fees)</b>
	<b>Aug. 18</b>	-	<b>End of Semester Examinations Begin</b>
	<b>Aug. 23</b>	-	<b>End of Semester Examinations End</b>
	<b>Aug. 26</b>	-	University Junior Members Disciplinary Committee Meeting
	<b>Aug.26-30</b>	-	<b>Registration and Payment of Fees</b>
		-	Registration of Fresh Students and Payment of Fees
		-	<b>Freshers - Deadline for 100% Payment of Fees</b>
		-	<b>Continuing Students - Registration and Deadline for 50% Payment of Fees</b>
	<b>Aug. 29</b>	-	Staff Durbar
<b>September, 2025</b>	<b>Sep. 01</b>	-	<b>Lectures Begin</b>
	<b>Sep. 4-5</b>	-	<b>Orientation</b>
	<b>Sep. 12</b>	-	<b>Deadline for Upload of Second Semester Results to HODs</b>
	<b>Sep. 15-16</b>	-	Schools / Departmental Moderation of Second Semester Examination Results by Deans and HoDs
	<b>Sep. 17</b>	-	Moderation of Results by University Academic Audit Committee.
	<b>Sep. 18</b>	-	<b>Academic Board Meeting, Ekua Yankah Board Room</b>
		-	<b>Declaration of Second Semester Examination Results by Academic Board</b>
	<b>Sep. 19</b>	-	<b>Publication of Second Semester Examination Results</b>

**NB. The Academic Board reserves the right to amend the calendar when necessary.**











